

DELHI DEVELOPMENT AUTHORITY
QUALITY ASSURANCE CELL

No.F73(1)2014/CE(QAC)/DDA/99

Date: 2/5/2014

CIRCULAR NO.213

Subject- Implementation of Third Party Quality Assurance Agreement for various works of DDA.

Vice chairman DDA has observed the anomalies in the functioning of TPQA. A meeting was convened in the Conference Hall of VC/DDA on 06.03.2014 under the chairmanship of VC/DDA and attended by EM/DDA, all the CE's, SE(QAC), EE's QAC and the representatives of the Third Party Quality Assurance Agencies engaged on various works of DDA. After detailed discussion the minutes of meeting were issued vide even no. 79 dated 19.03.14. The following decisions have been made:-

1. Monthly reports by TPQA shall be sent to concerned SE, CE and CE(QAC).
2. Periodical reports submitted by TPQA shall be made part of R/A bills and record the certificate in these R/A bills that compliance has been made before releasing the payment.
3. Technically competent staff deployed by TPQA should be posted/placed on rotational basis. No staff shall be posted at particular site more than 2 years.
4. The engineers deployed by TPQA should be graduate engineer with min. 5 years of experience.
5. The higher officers of TPQA should invariably observe the performance of their staff working on TPQA projects.
6. The irregularities pointed out and intimated to the contractors through site order book and inspection register, the compliance of the same is also required to be monitored by TPQA.
7. TPQA should have preferably their own testing lab in future contracts for need of immediate test results.
8. Joint teams of TPQA and QAC would collect 10% of total samples of the material at different stage of the works for testing purpose. EE's concerned will coordinate for timely sampling.
9. The material testing laboratory, installed by the main contractor should be equipped to perform all field tests as per provisions in CPWD specifications and the tests which are required to be performed at site as per decision of the competent authority. The laboratory shall be approved by the technical sanctioning authority before start of the work.

10. CE(QAC) will obtain report from field SEs on compliance of the irregularities raised by the TPQA.
11. SE's should ensure that all the irregularities raised by the TPQA are taken care before recording the completion certificate of the work.
12. Any significant irregularity observed by TPQA shall be intimated to EM/DDA with a copy to VC/DDA.
13. EE's to ensure that the main agency should submit the QAP before start of the work at ground which is to be implemented during execution of the work and to ensure that all the parameters approved in the QAP are ensured in complete execution of the work.


It is enjoined upon all the Engineers to follow the instructions meticulously.

This issues with the approval of VC/DDA.

Chief Engineer(QAC)
DDA

Copy to:-

1. VC/DDA for kind information.
2. EM/DDA for kind information.
3. FM/DDA for kind information.
4. CVO/DDA for kind information.
5. CAO/DDA for kind information.
6. CE(North Zone, Rohini Zone, Dwarka, East Zone, South Zone, Projects, Electrical, Design & HQ) for immediate action and to circulate to all SE's, EE's and Dy. CAO(CAU) under their Zones.
7. Dir.(Works), DDA.
8. All SEs of the DDA.
9. Dir.(System) with the request to post this circular on the website of DDA.
10. Dir.(Hort.) North/West & South/East.
11. All EEs of the DDA with the request to circulate it among all AEs and JEs in their division.


Chief Engineer(QAC)
DDA